

Title I School – Parent Involvement Policy/Plan and School-Parent Compact Checklist

LEA _____ Date _____

Person Completing Checklist _____ E-mail Address _____ Phone Number _____

I =IN COMPLIANCE

O= OUT OF COMPLIANCE

DIRECTIONS

1. Review each of your schools' completed Title I School – Parent Involvement Policy/Plan and School Parent Compact Worksheet and Cycle 1 Compliance Activities Worksheet. Compile the data from worksheets to complete this Title I School- Parent Involvement Policy/Plan and School Parent Compact Checklist to ensure that the Title I schools have met all of the requirements or have plan in place to come into compliance with all of the required components.
 - ☐ Mark **I** if the item is in compliance
 - ☐ Mark **O** if the item is out of compliance
 - ☐ Keep both worksheets and a copy of your schools' Title I Parental Involvement Policies/Plans and School-Parent Compacts on file.
2. For schools found out of compliance (**O**), complete the Cycle 1 Compliance Activities Worksheet by indicating:
 - ☐ the items out of compliance and how they will be addressed;
 - ☐ who will be responsible and
 - ☐ the date the items are brought into compliance.
3. Return the following to Ms. Bobbie Orlando, Monitoring Manager; Bin #32 at ADE by **December 1, 2007:**
 - ☐ This Title I School – Parent Involvement Policy/Plan and School-Parent Compact Checklist
 - ☐ A sampling (10%) of your Title I schools' Parent Involvement Policies/Plans that contain the School-Parent Compacts (at least 1 copy for small LEAs)

Each Title I school assures that they:

- _____ developed a written parent involvement policy/plan jointly with parents of participating children;
- _____ agreed on the written parent involvement policy/plan with parents of participating children; and
- _____ distributed the written parent involvement policy/plan to parents of participating children.
- _____ involved parents in the joint development of the Title I Schoolwide Plan (when applicable)

Each Title I School Parent Involvement Policy/Plan describes how the school:

- _____ notified parents of the policy in an understandable and uniform format and if, possible, in a language the parents can understand;
- _____ convened an annual meeting to inform parents of the services to be provided and of the right of the parents to be involved in the decision making and policy development;
- _____ offered a variety of meetings that are flexible in number, time of day and location;
- _____ involved parents in the planning, review and improvement of Title I programs;

Continued on back

Each Title I School Parent Involvement Policy/Plan describes how the school: *continued*

- _____ communicated regularly with parents about Title I programs available, curriculum used by school, academic assessments used to measure student progress and the proficiency level students are expected to achieve;
- _____ offered opportunities for equal access for parents who are ELL, migrant, homeless or disabled, in a language they can understand;
- _____ if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of the children and to respond to parents in a timely fashion;
- _____ builds the school's and parents' capacity for strong parental involvement (1118e);
- _____ involves parents in the activities of the school;
- _____ jointly developed with parents of participating students a School-Parent Compact which outlines how parents, the entire school staff, and students share the responsibility for improved student academic achievement; and
- _____ indicates how parents and school build and develop a partnership to help children achieve the State's high academic standards.

The compact includes a description of how the school and parents will meet the following requirements:

- _____ the school provides high quality curriculum and instruction in a supportive and effective learning environment;
- _____ the school addresses the importance of communication between teachers and parents;
 - ☐ at a minimum through parent-teacher conferences,
 - ☐ frequent reports to parents on child's progress
- _____ the school ensures reasonable access to staff;
- _____ the school provides opportunities for parents to volunteer and participate in their child's class, observe classroom activities; and
- _____ the parents responsibility for supporting their child's learning (i.e. attendance, homework, TV, participation in decision making for the school, etc.).